

Terms and conditions of Membership

Clubmate Account and Membership Plans and Permits

Prospective members can apply for membership online after opening a Clubmate Account and choosing the appropriate membership plan available to them with special arrangements for *juniors and non-fishing members.

Canal Permit applicants will also have to open a Clubmate Account before purchasing their permit.

Clubmate is a third-party platform used for the purpose of securely storing and processing member data allowing members to manage and keep their own personal information up to date and to apply for and renew their membership online and book onto events such as matches & work parties etc. via the Members Portal.

Clubmate Mobile App. We would encourage members were possible to download the Clubmate App on to their smart phones. The App. allows you to access and do everything above on the move at any time 24hrs a day seven days a week and importantly will also provide proof of membership or permission to fish on the bank to club bailiffs. The download links to both Android and Apple stores are available from your membership confirmation email. The members only portal within the App has everything you will ever need as a Club member or permit holder.

A Clubmate account is opened by following the **Membership** and **Join Online** links when available found within the Club website at **www.psac.co.uk** or via a link sent to you by the Club Membership Secretary. To open a Clubmate account you will be required to enter your full details and upload a Clear head and shoulders photo like a passport photo **(without sunglasses or posing with fish etc.)** for identification by club bailiffs and were applicable Membership card production. You will be able to change your photo once more within a month period if the one you have uploaded is not appropriate. An inappropriate photo can result in your membership or permit being suspended until an appropriate photo is uploaded. If you are having trouble uploading a new photo you can send a new one to the membership secretary with a request to replace it for you. Failure to comply within a reasonable time will result in your membership / permit being cancelled without recall.

Care should be taken while entering your email address as any change to this can only be done by the Club Membership Secretary on receipt of an email requesting any change.

Important! Clubmate accounts will require verification by following the link in the email received after account opening. Future access to a Clubmate account online or through the Clubmate App for managing personal details and membership renewal will not be available until the account has been verified.

New Membership Plans can be limited and dependant on the number of existing members who have not renewed their membership during the renewal period of the year you apply. As a result, it should be noted that successfully opening of a Clubmate account does not guarantee membership. When required the Club will maintain a waiting list for membership when applications exceed our maximum agreed and or permitted membership numbers.

Membership Plans and Permits (ALL CARDLESS)

The membership plans and permits available once a Clubmate account has been successfully opened are: -

New Adult Member (From 19 years old)

New Young Person Member (Age 14 up to and including 18 years old)

****New Non-Fishing Member (Available to partners of existing Members)**

*****New Non-Fishing Member (Available to Non-Fishing Parents of Junior Members)**

(Non-Fishing members are not entitled to fish on any Club or affiliated waters)

******Canal Permit**

An annual permit that allows fishing on the stretches of Canal and Weaver Navigation controlled by Port Sunlight Angling Club only for a full 12 months from the date of purchase.

The canal permit is separate from our usual membership plans and has none of the privileges afforded to full membership.

All membership plans run from 1st April until 31st March (both dates inclusive) Except for the Canal Permit which runs for a full twelve months from the date purchased.

Once the appropriate membership plan has been chosen by clicking on the available membership button payment of the subscription and a one-off membership fee both set by the committee and approved each year at the club AGM can be made by debit or credit card. Successful applicants will receive a confirmation and Welcome email. A further email will be sent that will have a link to an electronic version of the Club Members Pack and maps applicable to your type of membership/Permit. All memberships and Permits are Cardless with the Clubmate App or copy of your Confirmation email used as identification on the bank to club bailiffs. Photo ID cards if purchased are sent out shortly afterwards by post by a third party. **Note!** Membership id cards when purchased will not be issued until a photo is uploaded by the applicant and may take up to two weeks to arrive.

****Non-fishing membership** can be applied for by existing members for partners who wish to join them when fishing. To do this the existing member should log into their Clubmate account or open their Clubmate App and click on Add another member/Child. The non-fishing members details should then be entered in full using the existing members email address and uploading a photo. Using the existing members email address will link, the new account for the Non-Fishing Member to the existing members' account. Accessing the Non-Fishing Membership Plan requires a promo code. The promo code will be provided on request by the existing member by email to **membership@portsunlightanglingclub.co.uk**, providing the existing members name and membership number and the name and membership No of the prospective Non-Fishing member. The appropriate subscription fee can be paid online by debit or credit card.

***Junior Membership** between the ages of 6 and 13 years old is free of charge.

Existing members can introduce and obtain membership for a junior that they will be responsible for when on club waters by logging into their Clubmate account or Clubmate App and clicking on Add another member/Child. The junior members details should then be entered in full using the existing members email address and uploading a photo. Using the existing members email address will link, the Juniors new account to the existing members' account. Once the account has been opened an application form can be downloaded from a link on the PSAC website or via the Clubmate App which should be completed by a parent or guardian and include the name and membership number of a fully paid-up Adult member of the club who will accompany and be responsible for the junior when fishing on Club and affiliated waters. Once completed the form is sent to the Membership Secretary with a stamped, Self-addressed envelope if a membership id card has been requested**.** Note! Junior memberships will not be completed, and id cards if applicable issued until a completed application form has been received in compliance with the General Data Protection Regulations and a photo uploaded.

*** A Non-fishing parents who wish to accompany a Junior who fishes and would like to join the Club and must always be accompanied on club and affiliated waters and is not related to an existing Adult Member can join as a Non-fishing member to accompany and take responsibility for that Junior member.

*** New Non-fishing parents should open a Clubmate Account for themselves then open another for the Junior they will be responsible for as per *Junior Membership above. Accessing the Non-Fishing Membership Plan requires a promo code. The promo code will be provided by email to the email address provided on receipt of the completed

Junior application form. The Junior membership will be added, and Junior Membership card issued if requested when the non-fishing member has added and paid for their Non-fishing Membership Plan.

**** Canal Permits are bought online and will run for twelve months from the date of purchase. It is the responsibility of the permit holder to purchase a new permit when their current permit expires.

The PSAC committee have the right to refuse or revoke any application for membership or canal permit.

Online accounts not fully completed or confirmed via the account confirmation email issued automatically by the membership platform will be put on hold for a brief period. If the missing information is not provided within a reasonable amount of time the account and application for membership will become void and the account will be deleted together with any data provided deleted from the database.

Existing Members

With the exception of the Canal Permit all existing memberships including Juniors and Non-Fishing memberships can be renewed online during the renewal period set and announced by the Club. To renew, members sign into their Clubmate account by clicking on the **My Account** link on the PSAC website at **www.psac.co.uk** or by opening the Clubmate App. When logged into the Clubmate Account or Clubmate App renewal is performed by clicking on the Renew Button available on the home page. After clicking the Renew Button the membership plans appropriate to that member will be available to choose and pay for. **Special Note –** Young Person Members at renewal will have both Young Persons & Adult Membership plans available to them in case they have reached the age of nineteen before renewing. Parents or guardians of Junior members will find that both the Junior and Young Persons membership plans are available in case the Junior has reached the age of fourteen before renewing.

On confirming renewal and completing payment of the appropriate subscription with a small admin fee both set by the committee and approved at the club AGM each year, an email will be sent confirming renewal together with a further email providing the up-to-date gate codes and link to the online welcome pack. Please note, if you have purchased a Photo ID card it will be sent out by post and because cards are sent out by a third party it may take up to two weeks for yours to arrive.

Manual Renewals

For those who do not have access to a computer or do not have an email address, renewals can be made by post by sending their Name, membership No. and cheque made payable to PSAC for the appropriate subscription and admin fee to the Membership Secretary with a stamped self-addressed envelope. Renewals made this way will be recorded by the Membership Secretary on the members behalf with custom id cards being sent out by post in the envelope provided. (No envelope no card)

Stocking Fund Donations

All renewing members **have the option** to make a voluntary donation of £5 to the Club Fish Stocking Fund from either a link in the membership portal or by cash or cheque when renewing manually. All donations are placed in a fund and used solely for the purpose of buying stock fish for our club waters.

Club Policy and Rules

Data Protection

PSAC respects member privacy and takes the protection of the data members supply seriously. All member data is held by Clubmate Ltd and is stored and maintained with multi-layered security provided by Microsoft Azure. Neither PSAC or Clubmate store any sensitive bank information of members or other person making payment to the Club. They are all stored by and processed by a third, party payment provider, Stripe, who are fully regulated by the Financial Conduct Authority (FCA). Basic member information including photo are provided to a professional partner of Clubmate called Digital id for the production and sending out of photo membership/permit id cards.

As a member of PSAC you are agreeing to these terms and conditions and agreeing to PSAC sharing your data with Clubmate, Stripe and Digital id as set out in the clubs **Privacy and Data Protection policy** , you are also agreeing to

conform and abide fully to the clubs **Constitution, Club Rules** and any additional policies that the club deems necessary.

Communication with members

We will occasionally contact members via various means for instance email, post or Push Notification through the Clubmate App using details provided by members to keep them informed of any change in rules or activities that we feel may be of interest to them, including our annual renewal letter. We may also send text messages to members as a reminder of activities they are due to attend.

When fishing or visiting club or affiliated waters

Members must hold a valid **Environment Agency Rod Licence** and always carry their proof of membership or permission to fish with them when fishing or visiting club and affiliated waters and be prepared to present them to our club bailiffs and any affiliated club bailiffs. You must show your proof of membership or permission to fish to any other member of the Club after they have presented theirs to you. Remember you also have the right to politely ask to see proof of membership of anyone fishing or visiting our waters after showing them yours.

Remember! Youngsters from the age of 13 to 16 years of age also require an EA rod licence that can be obtained from the **Gov.uk website** free of charge.

Fishing PSAC and Affiliated waters is from designated pegs only.

Members are expected to conduct themselves in a proper manner and have respect for other members fishing club and affiliated waters. Ensuring that respect is given to farm property, farm and landowners staff and any animals that may be present in fields ensuring that gates are closed behind you and where appropriate locked. Please be aware that there may be electric fences present in the fields. Dogs and dog walkers are not allowed on club waters or surrounding areas at any time.

Remember that clubs that we have affiliations with have their own rules and regulations which you must respect and abide by when fishing their waters.

Members of the Club whose conduct is considered to be inappropriate or making derogatory comments, about the Club or any other member, bailiff or committee member on any social networking site or forum will be deemed to have brought the Club into disrepute and may be expelled or suspended by the Committee. Ref: Club **Social Network** and **Disciplinary Procedure** Policies

Please note!

You must consider that many of our waters are in working farm fields that are often occupied by animals that cut up the ground in wet conditions so take care when crossing wet and muddy fields. When fishing or visiting club and affiliated waters You **MUST** take responsibility for your own actions and wellbeing as well as others that may be with you. i.e., Junior members who you are registered as being their appropriate adult and any person you bring to club waters under the 'bring a friend fishing' scheme. PSAC will not take responsibility for any damage to vehicles parked in the club car parks or designated parking areas and you are expected to respect others and park sensibly.

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